

## TTL-Paraprofessional Academy      WEEK 1: Curriculum Schedule

*(This schedule is intended to inform the sequencing of Academy components. In the interest of Academy consistency, the daily beginning and ending times are not to be changed. A one-hour lunch break and two 15-minute refreshment breaks will be scheduled by the site for each Academy day.)*

Monday 8:00 – 5:00	Tuesday 8:00 – 5:00	Wednesday 8:00 – 5:00	Thursday 8:00 – 5:00	Friday 8:00 – 5:00
<p><b>Registration &amp; Welcome Activities</b></p> <p><b>Building Our Community of Learners</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Attributes of Accomplished Teaching</a></li> </ul> <p><b><u>Academy Overview</u></b></p> <ul style="list-style-type: none"> <li>• Technology In the Classroom Skills and Products</li> <li>• Professional Standards</li> <li>• No Child Left Behind</li> </ul> <p><b>Technology and Network Basics</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Site specific technology &amp; network resources</a></li> <li>• File management</li> <li>• <a href="#">E-mail</a> <ul style="list-style-type: none"> <li>– Using SD K-12 mail system</li> </ul> </li> </ul> <p><b>Pre-Survey of Technology Skills (Online)</b></p> <p><b><u>Introduction to Word</u></b></p> <ul style="list-style-type: none"> <li>• Digital Skills</li> <li>• Online Resources/Tutorials</li> <li>• Product: Professional Narrative &amp; Belief Statements</li> </ul>	<p><b><u>Introduction to WebCT</u></b></p> <ul style="list-style-type: none"> <li>• User ID/Passwords</li> <li>• Documents</li> <li>• Learning Forum: Beginning the Journey</li> </ul> <p><b><u>Introduction To NBPTS</u></b></p> <ul style="list-style-type: none"> <li>• <a href="#">Overview of National Board Certification and Implications for Paraprofessionals</a></li> <li>• <a href="#">Introduction to Five Core NBPTS Propositions</a></li> </ul> <p><b>WebCT Discussion Forum</b></p> <ul style="list-style-type: none"> <li>– Touching Lives (<i>NBPTS Overview Reflection</i>)</li> </ul> <p><b><u>Listserv Subscription</u></b></p> <ul style="list-style-type: none"> <li>• General Use, Etiquette</li> <li>• National, SD, and TTL Listserv Opportunities</li> </ul> <p><b>Continuation of Word Digital Skills and Product Completion</b></p> <ul style="list-style-type: none"> <li>• Use of Graphics</li> <li>• Use of Peripherals: <ul style="list-style-type: none"> <li>– Printers</li> <li>– Scanners</li> <li>– Digital cameras</li> </ul> </li> </ul>	<p><b><u>Web Navigation</u></b></p> <ul style="list-style-type: none"> <li>• Search engines and Directories</li> <li>• Advanced Searching</li> <li>• Academy Resource Sites</li> <li>• SD Educational Resource Sites</li> <li>• Location and Evaluation of Classroom/Professional Resources</li> <li>• Resource Documentation: <ul style="list-style-type: none"> <li>– Classroom Exemplars</li> <li>– Professional Growth</li> <li>– Search, Learn, Teach Resources (Ppt SlideShow)</li> </ul> </li> </ul> <p><b><u>Introduction to PowerPoint</u></b></p> <ul style="list-style-type: none"> <li>• Digital Skills</li> <li>• Product: Search, Learn, Teach Presentation</li> </ul> <p><b>WebCT Forum Discussion:</b></p> <ul style="list-style-type: none"> <li>– Highly Qualified (<i>No Child Left Behind Legislation and the Paraprofessional</i>)</li> </ul> <p><b>Praxis ParaPro Assessment Overview</b></p>	<p><b><u>Copyright and Fair Use Basics for Educators</u></b></p> <ul style="list-style-type: none"> <li>• Activity: Ethical Practice</li> </ul> <p><b><u>South Dakota Photo Bank Competition</u></b></p> <ul style="list-style-type: none"> <li>• <a href="#">Objectives &amp; Rules</a></li> <li>• Cameras Ready-Focus-Click!</li> </ul> <p><b>WebCT Forum Discussion:</b></p> <ul style="list-style-type: none"> <li>– Commitment</li> </ul> <p><i>(The Role of the Paraprofessional in Support of NBPTS Core Proposition One.)</i></p> <p><b>Continuation of PowerPoint Digital Skills and Slideshow Completion</b></p>	<p><b><u>Inspiration/Kidspiration</u></b></p> <ul style="list-style-type: none"> <li>• Use of Visual Tools and Graphic Organizers in the Classroom</li> <li>• Activity: The Literate Learner</li> </ul> <p><b>WebCT Forum Discussion:</b></p> <ul style="list-style-type: none"> <li>– Rich Understandings</li> </ul> <p><i>(The Role of the Paraprofessional in Support of NBPTS Core Proposition Two.)</i></p> <p><b>Complete Word and PowerPoint Products.</b></p> <p><b>Week 1 Showcase</b> (PowerPoint slideshows and Digital Photography)</p> <p><b>Return home after a successful Week 1 ☺</b></p>